

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (ELMBRIDGE)



SURREY

DATE: 26TH NOVEMBER 2017

LEAD OFFICER: NICK HEALEY, AREA HIGHWAY MANAGER (NE)

SUBJECT: HIGHWAYS UPDATE

DIVISION: ALL

SUMMARY OF ISSUE:

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2018-19.

Normally at this time in the Committee's annual meeting cycle, the Area Highway Manager would make recommendations for specific projects for the following Financial Year's programmes of works. This enables timely preparation of projects. The Local and Joint Committees' Highways budgets for next Financial Year 2019-20 have not yet been confirmed. This means that the Area Highway Manager is unable to make specific recommendations in this regard.

RECOMMENDATIONS:

The Local Committee (Elmbridge) is asked:

- (i) To delegate authority to the Area Highway Manager, in consultation with the Chairman, Vice Chairman, and relevant Divisional Members, to decide programmes of projects for next Financial Year 2019-20, as and when Committee's Highways budgets for 2019-20 are confirmed. (paragraphs 2.1.6 to 2.1.9 refer);
- (ii) To add two schemes to the forward programme for feasibility studies, to be funded from the parking surplus (paragraph 2.1.11 refers);
- (iii) To authorise a new Bus Stop Clearway to be implemented as part of the Ashley School Road Safety Outside Schools scheme (paragraph 2.2.3 and Annex C refers);
- (iv) Authorise the Area Highway Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

REASONS FOR RECOMMENDATIONS:

Recommendations are made to facilitate development of Committee's 2019-20 Highways programmes, while at the same time ensuring that the Chairman, Vice Chairman and relevant Divisional Members are fully and appropriately involved in any detailed considerations.

Committee is asked to provide the necessary authorisation to deliver its programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee in Elmbridge has been delegated Highways budgets to be able to contribute to the objectives set out in Surrey County Council's LTP, according to local priorities.

2. ANALYSIS:

2.1 Local Committee finance

- 2.1.1 The Local Committee in Elmbridge has been delegated Highway budgets in the current Financial Year 2018-19 as follows:
- Committee revenue: £168,182
 - Member revenue: £67,500 (£7,500 per Division)
 - Capital: £36,364
 - **Total: £272,046**
- 2.1.2 The funds delegated to the Local Committee are in addition to funds allocated at a County level to cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.
- 2.1.3 In accordance with Committee's authorisation in March 2018, the Area Highway Manager consulted the Chairman and Vice Chairman and allocated the regular 2018-19 budgets as shown in Table 1 below.

Table 1 Allocation of budgets for 2018-19

Allocation	Amount
Street Smart	£40,000
Patching	£100,000
Vegetation and drainage works	£28,182
Member Highways allocations	£67,500 (£7,500 per Division)
Local Structural Repair (LSR – smaller scale resurfacing) in St Mary's Road in Surbiton	£38,634
Total	£272,046

- 2.1.4 In addition to the regular Highways capital and revenue budgets detailed above Committee is able to make allocations from the parking surplus. The surplus must be spent according to section 55 of the Road Traffic Regulation Act 1984 (<https://www.legislation.gov.uk/ukpga/1984/27/section/55>). Expenditure can

cover all types of highway improvement and maintenance. A high level statement of the parking surplus is presented in Annex A. In December 2016 the Elmbridge Local Committee approved a £370,000 allocation from the parking surplus to develop its Cycling Strategy, and a range of Integrated Transport Schemes (ITS) for potential future CIL bids. Expenditure against the £370,000 allocation is summarised in Table 2 below.

Table 2 Parking surplus funded ITS programmes – financial summary

Allocation	Committed to date	Expenditure to date	Uncommitted (and therefore available for new projects)
£100,000 for cycling related schemes and projects	£99,800	£41,844	£200
£50,000 for pedestrian crossing schemes	£43,800	£31,400	£6,200
£50,000 for Road Safety Outside Schools schemes	£24,900	£20,200	£25,100
£20,000 for other ITS schemes	£31,900	£9,300	-£11,900
£150,000 for potential major schemes	£150,000	£35,500	-
Total	£350,400	£138,244	£19,600

2.1.5 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with detailed monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

2.1.6 At its September meeting Committee agreed provisional allocation of its 2019-20 Highways budgets based on the Medium Term Financial Plan (MTFP) that was agreed by Surrey County Council's Cabinet on 27th March 2018. This was the MTFP that was current at the time. Committee's agreed provisional Highways budget allocations for 2019-20 are shown in Table 3 below.

Table 3 Agreed provisional allocation of budgets for 2019-20

Allocation	Amount
Street Smart	£40,000
Carriageway patching	£100,000
Revenue for day to day maintenance To cover various revenue concerns across the Borough for example: footway patching and kerb works, minor safety schemes, extra vegetation.	£129,000
Member Highways allocations	£90,000 (£10,000 per Division)
Total	£359,000

- 2.1.7 In October 2018 Committee was made aware that in the context of the current financial challenges faced by the County Council, the MTFP was likely to be reviewed, and any Highways budgets allocated to Local Committees may well change. It is now virtually certain that the Highways budgets available to the Local and Joint Committees next Financial Year 2019-20 will be different to the MTFP figures on which the provisional allocations in Table 3 are based.
- 2.1.8 Unfortunately the Local and Joint Committees' Highways budgets for next Financial Year 2019-20 have not yet been confirmed. This means that the Area Highway Manager is unable to make specific recommendations in this regard. Normally at this time in the Committee's annual meeting cycle, the Area Highway Manager would make recommendations for specific projects for the following Financial Year's programmes of works. This has in previous years enabled timely preparation of projects.
- 2.1.9 To enable preparation of programmes of work in as timely manner as possible, it is therefore recommended to delegate authority to the Area Highway Manager, in consultation with the Chairman, Vice Chairman, and relevant Divisional Members, to decide programmes of projects for next Financial Year 2019-20, as and when Committee's Highways budgets for 2019-20 are confirmed.
- 2.1.10 It is likely that there will be further parking surplus income during 2018-19, which Committee could allocate to programmes of works in 2019-20, in addition to any Highways budgets that may be delegated to Committee.
- 2.1.11 Of the £370,000 allocated from the parking surplus for the development of ITS schemes, £19,600 is available for the development of new projects. Annex B shows Committee's prioritisation list of ITS schemes. With the allocation of funding from the parking surplus to develop schemes, and with the availability of CIL to deliver schemes, many of the Local Committee's priority ITS schemes are being developed already. It is recommended to add the following five schemes to the forward programme for feasibility studies, to be funded from the £370,000 parking surplus allocation, in anticipation of future CIL bids for funding to implement these schemes:
- Grotto Road junction with Thames Street, Weybridge – pedestrian improvements
 - Grotto Road between Oatlands Drive and Marlborough Drive, Weybridge – improved pedestrian route (and potentially new cycle route)

2.2 Local Committee capital works programme

2.2.1 Table 4 details the Local Committee funded capital works programme for 2018-19.

Table 4 Local Committee funded capital works programme for 2018-19

Location	Proposed works	Cost	Status
St Mary's Road, Surbiton	LSR	£38,634	Programmed for January 2019.
Total expected investment		Approximately £38,634	

2.2.2 The Local Committee is able to promote a programme of works funded through external sources. Table 5 below details progress with these externally funded schemes.

Table 5 Externally funded schemes

Location	Proposed works	Cost	Status
Danes Hill, Oxshott	New footway and modifications to vehicular entrance.	£300,000 <i>Funded by Danes Hill School.</i>	Scheme substantially complete. Discussions ongoing with Danes Hill School regarding planting of the Highway verge.
Stoke Road	Reduce speed limit to 30mph	£20,000 <i>VAS funded from CIL. Feasibility study funded from Parking Surplus.</i>	Feasibility in progress to develop traffic calming in consultation with the local community – due to be reported to Committee in March 2019. Locations for the CIL funded VAS signs have been agreed. Outline CIL bid submitted for funding for traffic calming scheme – CIL bid application form available on request.
Entrance to Chelsea FC training ground	Road safety improvements to include speed reducing measures.	£15,000 <i>Funded by Chelsea FC.</i>	Scheme being developed in partnership with Chelsea FC to improve safety at the entrance to their training ground. Quick wins have been identified – awaiting feedback from Chelsea FC.
Burwood Road junction with Pleasant Place	Pedestrian and traffic management improvements	£66,000 <i>CIL funded.</i>	Construction of final phase of project started 5 th November 2018. Construction due to be completed in November 2018. Officers working with suppliers to arrange installation of VAS signs.

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Location	Proposed works	Cost	Status
Long Ditton Schools	School safety measures	£86,500 <i>CIL funded.</i>	Ditton Hill Zebra Crossing complete. Detailed design for Sugden Road Zebra Crossing complete; legal notice has been advertised; CIL bid approved to cover balance of costs; order raised with BT to move telegraph pole.
Hinchley Wood Schools	Pedestrian and cycle facilities, traffic management and safety measures	£30,000 <i>CIL funded (£260k available altogether).</i>	Public consultation complete. Most respondents preferred a 3m wide shared surface in Claygate Lane, a new Zebra Crossing in Manor Road North, and improvements by the School Crossing Patrol site. Officers to review feedback with Members and move forwards with detailed design.
Ashley Road/New Zealand Avenue	Measures to reduce overcrowding on pedestrian crossing and outside school entrance.	£80,000 <i>CIL funded (£130k available altogether).</i>	Detailed design for pedestrian improvements outside school entrance is now complete; awaiting programme dates for construction. Traffic signal improvements to be implemented as part of the forthcoming traffic signal refurbishment. See comments below.
A307 Portsmouth Road, Esher (near Scilly Isles)	New pedestrian refuge island to improve access to bus stops near Scilly Isles	£115,000 for three schemes <i>CIL funded. (£160k available altogether)</i>	Detailed design complete; officers making preparations for implementation.
Between Streets by Painshill Park – near bus stops towards High Street	New pedestrian refuge island and improvements to dropped kerbs at side roads.		Public consultation complete. Officers reviewing feedback with Members, which will enable selection and detailed design of preferred option.
Portsmouth Road near Ditton Reach	New pedestrian refuge island and improvements to dropped kerbs at side roads.		Public consultation complete. No objections received. Detailed design to be progressed by officers.
Manor Road North to Giggs Lane along Claygate Lane	New cycle route	£5,000 <i>CIL funded (£25k available altogether).</i>	Public consultation complete; officers to review feedback with Members.

Location	Proposed works	Cost	Status
Seven Hills Road, Weybridge	Carriageway resurfacing	-	CIL bid unsuccessful. This road was treated as part of the Winter Damage programme.
St George's Avenue, Weybridge	Carriageway resurfacing	-	CIL bid unsuccessful. The resurfacing of the worst section nearest the station is due to be included as part of the Brooklands Sustainable Transport Package major scheme, which has recently been awarded funding from the Enterprise EM3 LEP.
Total expected investment in 2018-19		Approximately £567,500	

2.2.3 There are two major elements being developed for the Ashley School Safe Routes to Schools scheme: pedestrian improvements outside the school entrance, and improvements to the nearby pedestrian crossing over New Zealand Avenue. The detailed design for pedestrian improvements outside the entrance to Ashley School is now complete, and is shown in Annex C. This element of the project will involve widening the footway outside the school entrance – essentially by filling in the bus layby and repositioning the bus stop to be in line with traffic. To prevent obstructive parking in the repositioned bus stop, it is recommended to install a new bus stop clearway – also shown in Annex C. Officers are working with our contractor to secure programme dates for construction of this scheme.

2.3 Local Committee revenue works programme

2.3.1 In December 2016 Committee approved a number of schemes to be funded from the Long Ditton Trust Fund. Table 6 below details progress to date with these schemes. At the present time there is £3,000 remaining of the original £19,000 fund. Officers are discussing with the Divisional Member options for investing this remaining £3,000 to improve the Highway in Long Ditton.

Table 6 Long Ditton Trust Fund works

Location	Proposed works	Cost	Status
Parking area alongside Manny's in Fleece Road	Carriageway resurfacing	£6,800	Complete.
Planters in Fleece Road	Remove all existing vegetation, repair damage, plant with low growing shrubs and bulbs.	£7,300	New drought resistant planting now complete, including improvement of soil quality, mulching, etc.

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Location	Proposed works	Cost	Status
Verge maintenance in Windmill Lane	Clearance of dead trees and excessive vegetation growth.	-	There is no sustainable way to maintain this area in the long term. In consultation with the Divisional Member a decision has been made not to cultivate this verge. We will cut back any vegetation that obstructs passage along the Highway as part of our routine Highway maintenance.
Verge at Rectory Lane junction with Church Road	Planting of the bank verge in consultation with Elmbridge Borough Council.	£1,900	Complete.
Total anticipated cost		Approximately £16,000 (£19,000 available in total)	

2.3.2 Committee has approved a number of schemes to be funded using the £370,000 allocation from the parking surplus mentioned above. Table 7 below details progress to date with these schemes.

Table 7 Parking surplus funded programmes

Location	Proposed works	Cost	Status
Cycling related schemes and projects £100,000 allocated by Committee in December 2016			
Terrace Road Shopping Parade	Feasibility study and public consultation.	£3,100 final cost	Feasibility study complete and reported to Committee in March 2018. CIL bid for funding to implement scheme was not successful.
A245 Byfleet Road footway works	Clearance works and dropped kerbs following previous petition to Local Committee.	£17,600 final cost	Complete. Officers have concluded that the footway is not suitable for designation as a shared surface without further significant works.
Thames Ditton cycle parking	Installation of new cycle parking.	£7,644 final cost	Completed August 2018.
Automatic cycle counters (Borough wide)	New sites, approximately £1,800 per site, sites to be determined.	Up to £10,000 £5,300 spent to date	Permanent counters now installed on the A307 near Sandown Park and closer to the border with Kingston near the junction with St Leonards Road. In consultation with the Cycling Task Group, officers are seeking quotes for additional locations.
Community fund	To deliver small improvements suggested by communities such as dropped kerbs.	£10,000	On hold. To be reviewed by the Cycling Task Group.
Promotion of 'code of conduct' and website	Publication of promotional materials.	£3,000	On hold following disappointing survey response (see below). To be reviewed by the Cycling Task Group.

Location	Proposed works	Cost	Status
Cycle survey	Online survey of attitudes to cycling.	-	Disappointing response to the Borough Council's survey – only 53 responses in 3 months. Respondents were generally confident cyclists. The inferred message from the survey and from the Cycling Task Group's observations is that Elmbridge only provides for confident cyclists.
Targeted cycle training / hardship fund	Subsidised cycle training.	£5,000 £300 spent to date	Working with the Borough's refugee officer, training has been delivered to families needing to ride their bikes for utility purposes but needing familiarisation with the highway environment. A community day planned with the Lower Green Development Officer has been postponed due to vehicles on the green.
Bike Maintenance	Training course in bicycle maintenance.	£3,000	To be reviewed by the Cycling Task Group. May be incorporated into 'Bikeability Plus' below.
'Bikeability Plus' promotion in schools (replaces 'Bike-It')	Complete Bike-It programme, approximately £5,000 per school.	Up to £20,000 £2,400 spent to date	Safety talk given to year 7 students at a secondary school. We have offered to follow up with further training. 'Bikeability Plus' includes 'Learn to Ride' (LTR). It has been offered through the Borough's 'Shout' programme run at Bell Farm in April and August. A total of 25 children have been trained, with 23 riding successfully by the end of their session and the other 2 close but needing more practice. The Learn to Ride mass participation training designed for schools was delivered for the first time in October / November at Burhill School. This was a pilot with potential for bigger toll out if successful.
Elmbridge bike hire	Feasibility study.	£3,000 final cost	The next step would be to commission a further feasibility study at a cost of £11,500, which would also build on the cycle survey work. The Cycle Task Group would not recommend proceeding with this feasibility study, given the cost and the group's concerns about a lack of existing cycling infrastructure.
Manor Road North to Giggs Lane along Claygate Lane	Feasibility study.	£2,500 final cost	£25,000 CIL bid approved by Elmbridge Borough Council in 2018. Progress detailed in Table 5 above.

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Location	Proposed works	Cost	Status
A245 Byfleet Road Pedestrian / Cycle improvements	Feasibility study.	£5,000	Need to prepare design brief for feasibility study.
B365 Seven Hills Road Cycle Route	Feasibility study.	£5,000	Need to prepare design brief for feasibility study.
A309 Kingston Bypass cycle route between Woodstock Lane and the Scilly Isles	Feasibility study.	£5,000	Need to prepare design brief for feasibility study.
Total anticipated cost		Approximately £99,800	
Pedestrian Crossing schemes £50,000 allocated by Committee in December 2016			
A307 Portsmouth Road, Esher (near Scilly Isles)	Feasibility study for pedestrian refuge island to improve access to bus stops near Scilly Isles	£5,400 final cost	£160,000 CIL bid approved by Elmbridge Borough Council in 2018 for this and two other schemes. Progress detailed in Table 5 above.
Hersham Station	Feasibility study for improved pedestrian crossing facilities	£7,000 Including: £4,300 in 2017-18	Initial feasibility study complete; traffic modelling to assess potential congestion impact complete; officers have prepared an addendum to original feasibility report, to be discussed with Members.
Portsmouth Road near Ditton Reach	Feasibility study for new pedestrian crossing facilities	£6,900 final cost	£160,000 CIL bid approved by Elmbridge Borough Council in 2018 for this and two other schemes. Progress detailed in Table 5 above.
Walton High Street	Feasibility study for new (or replacement) Zebra Crossing between the Heart and Boots	£tbc Including: £5,200 in 2017-18	Feasibility study complete and reported to Committee in March 2018. Officers to review with Members before deciding next steps.
Between Streets by Painshill Park – near bus stops towards High Street	Feasibility study for improved pedestrian crossing facilities and safety improvements	£9,300 final cost	£160,000 CIL bid approved by Elmbridge Borough Council in 2018 for this and two other schemes. Progress detailed in Table 5 above.

Location	Proposed works	Cost	Status
Borough wide mobility improvements across Borough	Feasibility study to identify dropped kerbs and other minor pedestrian improvements across the Borough	£5,000	Mobility improvements identified in: <ul style="list-style-type: none"> - Fleetside, West Molesey - Manor Road North, Hinchley Wood - Roundabout junction of Ashley Road, Stompond Lane and Ashley Park Avenue, Walton - Heath Road, High Street, Queens Road, Weybridge CIL bids totalling £143,000 submitted to four Local CIL boards – CIL bid application forms available on request.
A317 Church Street and High Street, Weybridge	Review pedestrian crossings to alleviate congestion	£5,000	Need to prepare design brief for feasibility study.
Total anticipated cost		Approximately £43,800	
Road Safety Outside Schools schemes £50,000 allocated by Committee in December 2016			
Hinchley Wood Schools	Feasibility study for improved pedestrian and cycle facilities, traffic management and safety measures.	£4,800 final cost	£260,000 CIL bid approved by Elmbridge Borough Council in 2017. Progress detailed in Table 5 above.
Milbourne Lane	Feasibility study to follow Road Safety Outside Schools Audit.	£9,000 Including: £1,300 in 2017-18	Road Safety Outside Schools Audit visit complete; feasibility report complete – see Annex D. Officers to review with Divisional Member.
Ashley Road/New Zealand Avenue	Feasibility study to follow Road Safety Outside Schools Audit – to include consideration of overcrowding on pedestrian crossing traffic island and footway outside school entrance	£6,100 final cost	£130,000 CIL bid approved by Elmbridge Borough Council in 2018 for this and two other schemes. Progress detailed in Table 5 above.
St Matthew's School, Downside	Feasibility study for improved pedestrian facilities	£5,000	Road Safety Outside Schools Audit previously completed in 2016; feasibility report complete – see Annex E. CIL bid for £8,000 submitted to Local CIL Board – CIL bid application for available on request.
Total anticipated cost		Approximately £24,900	

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Location	Proposed works	Cost	Status
Other schemes £20,000 allocated by Committee in December 2016			
Bridge Road	Feasibility study for pedestrian and road safety improvements to address very narrow footways and pattern of cycling casualties.	£5,900 final cost	Feasibility study complete and reported to Committee in March 2018. Officers to review with Divisional Member before deciding next steps – this could be incorporated into the Walton Road casualty reduction scheme.
Bridge strike sites – highest priority sites are: <ul style="list-style-type: none"> • Hershams Road, Walton on Thames • Molesey Road, Hershams • Portsmouth Road, Esher (east of Scilly Isles) 	Feasibility study for advanced warning signs and route sign improvements.	£2,000	Feasibility in progress.
Pine Grove, Weybridge	Feasibility study for measures to mitigate through traffic in the Triangle area	£5,000	Road Safety Outside Schools Audit completed; speed surveys completed; feasibility report nearly complete but not available in time for publication. CIL bid for £64,000 submitted – CIL bid application form available on request.
West Molesey	Feasibility study to tidy up and clarify existing restrictions for HGVs	£2,000	Feasibility in progress.
Walton Road between Esher Road and Avern Road	Casualty reduction	£5,000	Feasibility in progress.
Station Road, Esher	Feasibility study to improve streetlighting underneath railway bridge	-	Streetlighting improvement complete. Funded from Local Committee revenue.
Hare Lane, Claygate, between Raleigh Drive and Loseberry Road	Feasibility study to include speed assessment for reduction in speed limit to 20mph and improved pedestrian facilities	£5,000	Feasibility in progress; speed surveys completed, but need to be repeated due to a problem with the data collection. Ongoing utility works have delayed programming of repeat surveys.
Woodstock Lane South, Claygate	Investigation of new footway, speed management and safety improvements	£5,000	Need to prepare design brief for feasibility study.
Sunbury Lane, Walton	New prohibition of traffic order to support the closure of the end of Sunbury Lane.	£2,000	Need to draft traffic regulation order.
Total anticipated cost		Approximately £31,900	

Location	Proposed works	Cost	Status
Potential major schemes £150,000 allocated by Committee in December 2016			
Esher Transport Study	Study to investigate causes and possible mitigations of congestion in and around Esher. Funding package includes £50,000 CIL contribution and £58,000 PIC to deliver the casualty remedial scheme	£158,000 Including: £10,000 in 2016-17 £21,200 in 2017-18	Traffic surveys – complete Casualty remedial scheme for Esher Green – detailed design complete; public notice advertised for raised tables; PIC funding identified for construction; preparations being made for construction later this Financial Year. Lammas Lane speed limit change – complete. Scilly Isles and Café Rouge junction – feasibility report nearing completion – slight change in road markings implemented as part of re-surfacing scheme. Optimisation scheme – Member workshop planned for 16 th November 2018 to decide scope of scheme.
Brooklands Transport Study	Study to investigate causes and possible mitigations of congestion on the approaches to Brooklands.	£100,000	Officers are making preparations for traffic surveys and other data gathering.
Total anticipated cost		Approximately £258,000 including £58,000 PIC funding	

2.3.3 Committee's revenue funding, including the Members' £7,500 Highways allocations, is now fully committed to a diverse range of projects and activities, including support for the Borough Council's Street Smart resource, vegetation works, drainage works, pest control, and the programme of patching work detailed in annex F.

2.4 Parking – 3 year parking strategy

2.4.1 The reviews in **Cobham, Weybridge, Moleseys, Dittons, Esher, Claygate and Hinchley Wood** are all complete.

2.4.2 The decisions in relation to the advertised **Walton** and **Hersham** review proposals have been finalised and will be published in the week commencing 12th November 2018.

2.4.3 Earlier this year the Local Committee decided to change the way that reviews are carried out and there will now be one every 12 months, covering the whole borough. The site visits for the first of these reviews are taking place and a report on the outcome will be presented to the committee at its meeting on 26th November 2018.

Other highway related matters

2.5 Customer services

- 2.5.1 The total number of enquiries received for the nine months between January and September 2018 is 118,041, which is an average of 13,115 per month. This is a slight reduction in the average for the first six months of 2018 which was 15,208 per month and is in line with the seasonal trend where the summer months generate less enquiries. This also reflects the work undertaken to deal with the severe weather and subsequent defects.
- 2.5.2 For Elmbridge specifically, 13,124 enquiries have been received since January of which 5,767 (44%) were directed to the local area office for action, of these 94% have been resolved. This response rate is slightly below the countywide average of 95%.
- 2.5.3 Since January, Highways & Transport have received 247 Stage 1 complaints (down 16% from the same period in 2017) of which 34 were for the Elmbridge area. In addition 13 have been escalated to stage 2 of the complaints process where the service was found to be partially at fault in four but with no injustice to the customer.

2.6 Major schemes

- 2.6.1 The Business Case submission to fund the **Brooklands Business Park Accessibility Project**, a major scheme to improve accessibility between the Brooklands Business Park, Weybridge railway station, and Weybridge town centre, was approved by the EM3 Local Enterprise Partnership (LEP) earlier in 2018.
- 2.6.2 The following elements are being taken forward for inclusion in the project (subject to acquiring relevant permissions), with delivery of the project currently timetabled for between now and end of March 2021:
- Provision of a high quality cycling/walking route between the Brooklands Business Park, Weybridge Railway Station and Weybridge town centre.
 - Improving the pedestrian crossings and changes to improve road safety in the vicinity of Weybridge Railway Station.
 - Changes at Weybridge Railway Station to potentially increase cycle storage, provide real time information to better integrate rail/bus travel, and improving the footway by the main station entrance.
 - Seeking to make improvements to and safeguarding access through private roads in Brooklands.
 - Providing better public bus facilities (shelters, real-time passenger information, raising kerbs and provision of clearway markings).
- 2.6.3 Following the approval of the Business Case, we are currently working to establish the legal agreements necessary for the project. This includes the legal agreement with the EM3 LEP, and agreements and permissions with external landowners as some aspects of the scheme fall on land that is off-public highway.
- 2.6.4 Immediately north of Weybridge Railway Station, the cycling walking/route along Heath Road necessitates constructing a path on Weybridge Heath

Common Land. An application was submitted to the Planning Inspectorate in October 2017 for consent to carry out works on Common Land. An Inspector was appointed to determine the decision of the Application. Consent was awarded in July 2018 in accordance with the application.

- 2.6.4 There are multiple landowners on the proposed route between the Brooklands Business Park and Weybridge Railway Station. Consequently, having previously undertaken consultation, we are now preparing to make a Cycle Track Order to convert two sections of Public Footpath no. 23 Walton and Weybridge to cycle track. The cycle track will be recorded as having a width of 2m, leaving the remaining width of these sections of public footpath on the Definitive Map. The project would fund construction works to provide a high quality cycle route between the Business Park and Railway Station, including improved surfaces, lighting and signage. We are expecting to make the Cycle Track Order in November 2018, but the cycle track status would come into effect after the construction works have been completed.
- 2.6.5 For further information and future updates, please visit the web page listed below. This will include further information on the Cycle Track Order once it is made including arrangements for anyone who would like to make a representation or objection in response to the Order: <https://www.surreycc.gov.uk/roads-and-transport/policies-plans-consultations/major-transport-projects/elmbridge-major-transport-schemes>.
- 2.6.6 A number of elements of the **Esher Transport Study** are progressing:
- The initial **traffic surveys** are complete, and were reported to Committee in September 2017.
 - The detailed design is complete for the **casualty remedial scheme at Esher Green**. The legal notice for the new raised tables has been advertised, with no objections received. Officers preparing for the construction of this scheme later this Financial Year 2018-19.
 - The feasibility study for the **Scilly Isles and Café Rouge junctions** is nearing completion, and will include recommended improvements to the signs on the approaches to the Scilly Isles, and the road markings both at the Scilly Isles and also between the Scilly Isles and Café Rouge. Officers are expecting to be able to present this feasibility study to Committee in March 2019. One slight change to the road markings was implemented as part of the recent re-surfacing scheme.
 - Officers have arranged a Member workshop on 16th November 2018 to agree the scope of the **optimisation scheme**. The aim of this workshop is to identify, in detail, the improvements to include in the scope of this scheme, and to agree priorities for movement of road users at different times of the day and on different days of the week.
- 2.6.7 The Local Committee appointed County Councillors Oliver, O'Reilly and Borough Councillor Harman to the **Brooklands Transport Study** Task Group. The first meeting of the Group was held on 19th October 2017, where the scope of the study was discussed and agreed. Officers are making preparations for traffic surveys to take place during Spring 2019. Officers also are working with Elmbridge Borough Council to develop surveys to try to understand the catchment of the study area, and travel patterns to and from the study area.

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- 2.6.8 Officers are preparing a briefing note to summarise the findings of the **Walton to Halliford Transport Study**, in preparation for a meeting with the Member Task Group in Autumn 2018. The aim of this meeting would be to review the findings of the study and agree what, if any, schemes should be promoted on the basis of the available evidence.

2.7 Centrally funded maintenance

- 2.7.1 Operation Horizon reports for 2018-19 are available on the Surrey County Council website. These reports list road that are due to be treated in the current Financial Year 2018-19. Also on the same page of the Surrey County Council website is the latest information regarding the Winter Damage programme, and lists of roads for consideration for future Financial Years or the Horizon programme. For more information please see here: <https://www.surreycc.gov.uk/roads-and-transport/highways-information-online/horizon-highway-maintenance-investment-programme>.

2.8 Road safety

- 2.8.1 No update at the time of writing.

2.9 Passenger Transport

- 2.9.1 No update at the time of writing.

2.10 Other key information, strategy and policy development

- 2.10.1 The Cold Weather Plan has been updated for 2018-19 and is on the website here: <https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting>. Salting Routes can be seen on the map by following link on this page: <https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting/salting-routes-in-surrey>.

3. OPTIONS:

- 3.1 None at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications of this paper are detailed in section 2 above.

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.
Equality and Diversity	It is an objective of Surrey Highways to take account of the needs of all users of the public highway.
Localism (including community involvement and impact)	The Local Committee prioritises its expenditure according to local priorities.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This Financial Year's programmes are being delivered.
- 7.2 The Area Highway Manager will work with the Chairman, Vice Chairman, and relevant Divisional Members to develop programmes of work and activities to be funded from the Local Committee's 2019-20 Highways budgets, once these budgets have been confirmed.
- 7.3 A total of eight bids for CIL funding have been submitted to Elmbridge Borough Council. Decisions on these bids are expected in 2019.

8. WHAT HAPPENS NEXT:

- 8.1 The Area Team Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's Divisional Programmes, and to identify individual schemes for next Financial Year's programme of investment.

Contact Officer: Nick Healey, Area Highway Manager (NE)

Consulted: N / A

Annexes: 7

Sources/background papers: None

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